

**Joint Communiqué #9**  
**From the RCTA and RUSD Interest-Based Bargaining (IBB) Team**  
**2020-2021**  
**November 12, 2020**

**Small Cohort Group In-Person Instruction**

The IBB team discussed the topic of providing small cohort group in-person instruction for the following groups:

- K-12 Moderate/Severe Non-Categorical
- K-12 Moderate/Severe - Autism
- K-12 Moderate/Severe - Medically Significant
- All Preschool Moderate/Severe
- Elementary (TK-6) and Preschool Mild/Moderate

All health and safety items negotiated in the Phase 2-5 MOU will be applied to a return to in-person instruction for these groups.

A separate memo created in collaboration by the IBB Team will be sent to all special education staff that works with the above groups of students to provide additional clarification and information.

**Health and Welfare**

The IBB team came to an agreement on Health and Welfare benefits. Attached is the MOU that will provide a one time increase of \$300 to the district cap for health and welfare benefits for 2021. This will be sent out to all RCTA members for a vote.

**Special Education Assessment Teams**

The IBB team reviewed the Overdue Assessment Plan that was created by the workgroup for overdue special education assessments as a result of COVID-19 school closures. More clarification and/or information will be provided by the District.

**Future Negotiations Date**

The next regularly scheduled date for negotiations will be December 3, 2020.

IBB RUSD/RCTA Negotiation Team:

Neil Bodine (Facilitator)	Teresa Clark
Michelle Cortés	Renée Day
Mays Kakish	Fernando Hurtado
John McCombs	Laurie Irvin
Jeanette Prescott	Christine Pollitt
Lindsey Rosa	Ivan Campos
Lawanna Stewart-Barnes	Sarah Vigrass
Kyley Ybarra	Laura Boling (Guest)
Bridgette Bodine (Co-Facilitator)	

## **SMALL COHORTS TARGETED INSTRUCTION SPECIAL EDUCATION RETURN TO IN-PERSON TARGETED INSTRUCTION CONSIDERATIONS**

In order to provide more support for special education students, Riverside Unified School District will be bringing back the groups listed below on an earlier time-line than the general education population.

- K-12 Moderate/Severe non-categorical, med/sig, Project Team, and autism classes will return for small cohort 'In-person Targeted Support' two half days a week on December 7, 2020. Beginning the week of January 19, 2021 these students will increase to 4 half days a week.
- Preschool Moderate/Severe Special Education classes will return for small cohort 'In-person Targeted Support' two hours a day, two days a week beginning on December 7, 2020. Beginning the week of January 19, 2021 these students will increase to two hours a day, 4 days a week.
- Elementary Mild/Moderate classes will return for small cohort 'In-person Targeted Support' 4 full days a week beginning on January 19, 2021
- Preschool Mild/Moderate classes will return for small cohort 'In-person Targeted Support' 4 modified days a week beginning on January 19, 2021

The return to in-person 'In-person Targeted Support' will follow the guidelines for small cohorts set forth by the California Department of Public Health:

<https://files.covid19.ca.gov/pdf/guidance-schools-cohort-FAQ.pdf>

If state or county guidelines change the parties will meet to re-negotiate working conditions within 10 days.

All language negotiated in the RUSD-RCTA Phase 2-5 MOU will apply to these groups as does the guidelines provided to families concerning a return to in-person instruction.

Additionally the following considerations for special education staff will be implemented.

1. If a small group class has more than 16 individuals the class will be split into two cohorts and a long term substitute teacher will be hired to take one of the two subgroups of the cohort.
2. In order to avoid the sharing of educational materials in the classroom additional materials such as baggies or storage containers to divide materials for individual use can be requested through site administrators and or site Program Specialists.
3. Cohorts will not be mixed on the bus.
4. Instructional Aides will be provided with headphones and splitters, if needed by the specific student group, to assist students receiving special education services virtually.

5. PPE and sanitation supplies are to be requested through site administrators. Administrators will ensure that teachers receive enough PPE supplies. The level of PPE will be identified based on the class needs.
6. For providers who need gowns and N95 masks those can be requested through head nurse John Davis by submitting a work order.
7. For Special Education teachers in the moderate/severe or medically significant classes who would prefer to work in scrubs, a request should be submitted to the Director of Special Education, Kiersten Reno Frausto.
8. If Special Education teachers working in the moderate/severe and or medical significant need a plexi-glass barrier that contains a "pass-through" in order to work hand over hand with students or pass materials back and forth, those can be requested through site administrators, Program Specialists and/or the Director of Special Education, Kiersten Reno-Frausto.

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
RIVERSIDE CITY TEACHERS ASSOCIATION AND  
RIVERSIDE UNIFIED SCHOOL DISTRICT  
NOVEMBER 12, 2020

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As a result of negotiations, the District and RCTA met and agree to the following:

- Effective January 1, 2021, the District shall make a one-time additional contribution of \$300 to the Health and Welfare contribution cap for certificated bargaining unit members for the 2021 medical plan year. Such action shall increase the cap from \$11,780 to \$12,080 tenthly, from January 1, 2021 through December 31, 2021.
- This MOU shall not be precedent setting nor form any basis for a past practice.

This Memorandum of Understanding (MOU) is subject to approval of RUSD’s Board of Education.

**FOR THE DISTRICT**

Kyley Ybarra  
Assistant Superintendent, Personnel  
Riverside Unified School District

**FOR THE RCTA**

Laura Boling  
President, RCTA

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Small Cohort Schedules for Teachers

**Elementary (TK-6), Middle School, and High School  
Moderate Severe Non Categorical  
Moderate Severe Medically Fragile  
Moderate Severe Autism**

**SMALL COHORT SCHEDULE for In- Person Program Students  
December 7, 2020 to January 15, 2021  
2 days a week**

Possible Times^	Teacher Day	SMALL COHORT - Student Day Mon/Tues
7:45-8:00	Teacher Arrival	
8:00-8:30	Teacher Prep	
8:30-8:45	Welcome Students to Classroom	Student Arrival to School
8:45-11:15	In-person Targeted Support 15 min Break (Schedule w/Site Admin)	In-person Targeted Support 15 min Recess/Break
11:15-11:30	Get Lunches and Load the Busses	Get Meals and Load the Busses
11:30-12:15	<b>Teacher Lunch</b>	Students Transported Home
12:15-12:45	Consultations/Teacher Prep	<b>Student Lunch</b>
12:45-2:30	Small Group/Independent Activity	Small Group/Independent Activity
2:30-3:45	Teacher Prep	

**From December 7, 2020 to January 15, 2021 Thursday and Friday Schedule will follow the current Distance Learning schedule in place.**

**Elementary (TK-6), Middle School, and High School  
SPECIAL EDUCATION Special Day Class (SDC)  
Moderate Severe Non Categorical  
Moderate Severe Medically Fragile  
Moderate Severe Autism**

**SMALL COHORT SCHEDULE for In-Person Program Students  
Starting January 19, 2021  
4 days a week**

<b>Possible Times<sup>^</sup></b>	<b>Teacher Day</b>	<b>SMALL COHORT - Student Day Mon/Tues and Thurs/Fri</b>
7:45-8:00	Teacher Arrival	
8:00-8:30	Teacher Prep	
8:30-8:45	Welcome Students to Classroom	Student Arrival to School
8:45-11:15	In-person Targeted Support 15 min Break (Schedule w/Site Admin)	In-person Targeted Support 15 min Recess/Break
11:15-11:30	Get Lunches and Load the Busses	Get Meals and Load the Busses
11:30-12:15	<b>Teacher Lunch</b>	Students Transported Home
12:15-12:45	Consultations/Teacher Prep	<b>Student Lunch</b>
12:45-2:30	Small Group/Independent Activity	Small Group/Independent Activity
2:30-3:45	Teacher Prep	



**Elementary (TK-6) SPECIAL EDUCATION Special Day Class (SDC)**  
**Moderate Severe Non Categorical**  
**Moderate Severe Medically Fragile**  
**Moderate Severe Autism**

**SMALL COHORTS for In-Person Program Students**

**Wednesday Schedule**

Times	All Grades
8:00 - 8:30am	Optional Small Group
8:30 - 9:00am	Daily Live Interaction Social-Emotional Check In Required on Wednesday
9:00 - 9:30am	
9:30 - 10:00am	
10:00 - 10:30am	Office Hours (teacher)/Independent Activity (student)
10:30 - 11:00am	
11:00 - 11:30am	
11:30 - 12:00pm	
12:00 - 12:30pm	
12:00 - 12:30pm	Suggested Lunch
12:30 - 1:00pm	Independent Activity
1:00 - 1:30pm	

**Middle School (7-8) SPECIAL EDUCATION Special Day Class (SDC)  
Moderate Severe Non Categorical  
Moderate Severe Medically Fragile  
Moderate Severe Autism**

**SMALL COHORTS for In-Person Program Students**

**Wednesday Schedule**

<b>Time/ Length</b>	<b>Times</b>	<b>Content/Lesson</b>	<b>Independent/ Live Online Session</b>
20 min	8:00 - 8:20am	Period 1	<b>Live Online Session</b>
10 min	8:20 - 8:30am	Transition Time	
20 min	8:30 - 8:50am	Period 2	<b>Live Online Session</b>
10 min	8:50 - 9:00am	Transition Time	
20 min	9:00 - 9:20am	Period 3	<b>Live Online Session</b>
20 min	9:20 - 9:40am	Break	
20 min	9:40 - 10:00am	Period 4	<b>Live Online Session</b>
10 min	10:00 - 10:10am	Transition Time	
20 min	10:10 - 10:30am	Period 5	<b>Live Online Session</b>
10 min	10:30 - 10:40am	Transition Time	
20 min	10:40 - 11:00am	Period 6	<b>Live Online Session</b>
60 min	11:00 - 12:00pm	Independent Work	<b>Independent</b>
35 min	12:00 - 12:35pm	Lunch	
115 min	12:35 - 2:30pm	Independent Work	<b>Independent</b>
11:00-4:00 Teacher Prep			

**High School (9-12) SPECIAL EDUCATION Special Day Class (SDC)  
 Moderate Severe Non Categorical  
 Moderate Severe Medically Fragile  
 Moderate Severe Autism**

**SMALL COHORTS for In-Person Program Students**

**Wednesday Schedule**

<b>Time/ Length</b>	<b>Times</b>	<b>Content/Lesson</b>	<b>Independent/ Live Online Session</b>
20 min	8:00 - 8:20am	Period 1	<b>Live Online Session</b>
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20 min	9:00 - 9:20am	Period 3	<b>Live Online Session</b>
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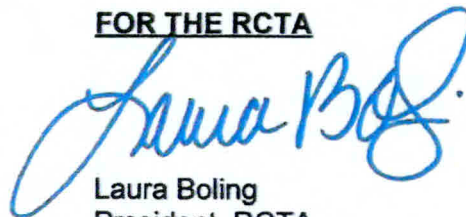
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